

Specify Software Project www.specifysoftware.org

# Gallery of Printed Label and Report Formats

This document illustrates the range of possible design features for specimen labels and collection reports created with Specify Software. Although not exhaustive of all features, these samples provide a starting point for specifying a new specimen label or report design. When requesting label or report templates, we will need as much of the information identified below as can be provided.

- 1. A short name for the label or report: "Toe Label", "Fruit Box Label", "Locality label", etc. This is the name Specify will display, no non-alphanumeric (special) characters, spaces OK, (Unicode)
- 2. Type of report: Is it a specimen label/drawer label? Or a report, such as a loan invoice, gift invoice, or borrow invoice?
- 3. Height and width of the label or report in English or metric units, landscape or portrait orientation?
- 4. Size and type of paper the label/report will be printed on, cut sheets? Roll? Special media?
- 5. Type of printer: standard office laser printer? Specialized label printer? Color?
- 6. Number of columns on a printed page if requesting labels
- 7. List of data table/fields to be included in the print template
- 8. Static text to include in the print template
- 9. Bar code? Which data field? Symbology? Size of bar code image?
- 10. Any preferred fonts, weight, size, family and formatting (printed output is limited to the font families your printer supports)
- 11. Any image files which will be part of the print design, e.g. Institutional or project logos.
- 12. If you have a pre-existing Specify database, uploading a copy of the database to the Project will assist the label design process greatly. We will send instructions for uploading a database when we receive a report or label design request.

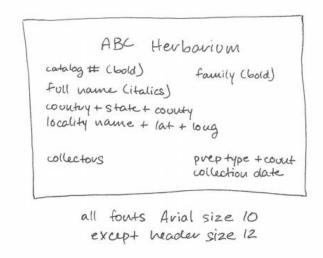
### Example Request 1:

Our database was converted from FileMaker and the reports need to be re-created for Specify. We will attach a screenshot of our "Shark Loan Invoice", which is laser printed in black and white on 8.5 x 11 inch paper. It should look as close to the original as possible. The report should have ½" margins all around and needs to show the contents of these Specify fields: "x, y, z, etc." We want to add the attached Whale Shark photo to the upper left corner of each loan invoice page, and use the UPC bar

code for each catalog number of each collection object loaned. For fonts, we prefer san-serif, e.g. Arial, for the titles and headings, a serif font, e.g. Times Roman, should be used for detail information.

#### Example Request 2:

We need a new label named "ABC Herbarium Label" laid out similar to this mockup:



Each label should be 2 inches tall, 3 inches wide and printed in 2 columns on A4 paper. The title "ABC Herbarium" should be center-justified at the top margin in Arial 12 pt. All non-headers and subtitles should be done in 10 pt Arial or equivalent. Label borders should have no lines (unlike what is shown). The Catalog Number field should be left-justified in 10pt bold, with the prefix "Catalog # " with a space after "#". If there is no catalog number, the prefix should be printed followed by "s.n." On the same line, the contents of the family field should be printed bold, 10 pt, all capitals. The word "Family" should not appear. Full name means the genus and species of the specimen for the preferred determination, along with any subspecific taxon names, printed in italic. Subspecific taxon names should be prefixed with the appropriate abbreviation of that rank. Taxon authors should be included after each taxon name, except for Genus, and printed in roman (upright) typeface. If there is a publication date in the Taxon table field for that taxon, it should also appear after the author and the entire author, comma, date string should be enclosed within parentheses. The value of the country, state, county fields should be concatenated with a comma and space between them. Locality name should be the contents of the Locality field and should stretch to multiple lines with overflow data. Lat/long values, if present, should be printed after the Locality name string, preceded with a comma and a space. Decimal values should be truncated to four digits, lat/long values should be immediately post fixed with the appropriate hemisphere abbreviation (NSEW). Collectors' names should be printed as listed in the database. The contents of the Prep Type (e.g. Dried, Seed, Tissue) and Count fields should be displayed as shown, 2<sup>nd</sup> line from the bottom of the label, right-justified and concatenated together with a space in between them. The last line of the label should have left-justified the prefix: "Collector number: ", followed by the content of the Collector Number data field. Right-justified on the same line should be: "Collected: ", followed by the collection date in the form: DD-Month-YYYY (e.g. 30 September 1950) unless it is a partial date, then it should be formatted as Month-YYYY, or if no day or month values exist, then formatted as YYYY.

Bell Museum of Natural History Ichthyological Collection

JFBM-76281

Cyprinidae Specimens: 1

Opsopoeodus emiliae

State: Wisconsin County: Buffalo

Drainage:

Locality Info: Beef Slough, mouth of river, 3 mi. N of twn

Lat: Long.

Date: 18/Jul/1927

Coll: ID:



Bell Museum of Natural History Ichthyological Collection

JFBM-47302 Cyprinidae Specimens: 2

Notropis texanus

State: Minnesota County: Winona

Drainage:

Locality Info: County ditch, just downstream of outlet from

Boller Lake

Lat: Long.

Coll: P.A. Cochran, J. Minnerath, V. Evans

ID: P.A. Cochran

Date: 17/Oct/2007

Bell Museum of Natural History Ichthyological Collection

JFBM-47301

Petromyzontidae Specimens: 7

Lampetra appendix

State: Minnesota County: Winona

Drainage: Mississippi River

Locality Info: Whitewater River; east of Hwy 74; 3 miles NE of

Elba

Lat: 44.13639° Long. -92.00278° Date: 3/Aug/2004

Coll: R. Weitzell and C. Carter

ID: T. Pavlowich

Bell Museum of Natural History Ichthyological Collection

JFBM-46925

Cottidae Specimens: 1

Cottus rhotheus

State: Oregon County: Gilliam

Drainage: Lower John Day River Locality Info: Lone Rock Creek

Lat: 45.17333° Long. -119.95306°

Date: 9/Jul/2002

Coll: D.D Huff and Oregon Department of Environmental

(DuaDitD). Huff

#1 This is an example of a fish jar label with the catalog number also represented as a barcode. Features include: degree symbols, rules (lines), italics, lat/long value truncation, months as three letter abbreviations.

Locality Info: South Fork Nemadji River downstream of Hwy 23, 2 mi NW of Holyoke

Lat: 46.50222° Long. -92.39056° Date: 29/Aug/2011



Coll: J. Sandberg and C. Anderson

ID: B.A. Young

Bell Museum of Natural History Ichthyological Collection

JFBM-46798

Petromvzontidae Specimens: 1

Petromyzon marinus

State: Minnesota County: Carlton

Drainage: Lake Superior

Locality Info: Nemadji River downstream of Hwy 23, 1 mile S

of Pleasant Valley

Lat: 46.52000° Long. -92.38778° Date: 16/Jun/2011



Coll: J. Moore and C. Anderson

ID: P.J. Hundt

Bell Museum of Natural History Ichthyological Collection

JFBM-46797

Catostomidae Specimens: 2

Catostomus catostomus

State: Minnesota County: St. Louis

Drainage: Lake Superior

Locality Info: Knife River, upstream of County Road 102

Lat: 46.94694° Long. -91.78861° Date: 1/Sept/2011



Coll: J. Sandberg and C. Anderson

ID: A.M. Simons

Bell Museum of Natural History Ichthyological Collection

JFBM-46796

Catostomidae Specimens: 1

Catostomus catostomus

County: St. Louis State: Minnesota

Drainage: Lake Superior

Locality Info: Big Sucker Creek upstream of Old North Shore

Road

Lat: 46.93194° Long. -91.86167° Date: 30/Aug/2011



Coll: J. Sandberg and C. Anderson

ID: A.M. Simons

Peru: Madre de Dios Pakitza Bio. Stn., Castanal Trail, Reserved Zone, Manu National Park 11° 56' 40.920" S71° 16' 59.880"W coll. Brooks. Robert 2000 Oct 15

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll. Falin, Zachary 2005 Jul 8

United States: Tennessee Sevier, Indian Gap, Great Smoky Mountains National Park 35.6090000°N83.4470000°W coll. Ashe, James 2003 Jul 21 601108

Sevier, Greenbrier Area, Porter's Creek Trail, Great Smoky Mountains National 35 6790000°N83 8990000°W coll. Ashe, James 2003 Sep 3

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll. Falin, Zachary 2006 Jul 3

United States: California Santa Cruz, Boulder Creek, 4 mi NW 41.2803000°N123.4464000°W

coll. Beamers, LaBerge, Liang, Weiner, Wolf 1952 Jun 17 466309

Kiowa, Greensburg, 5 mi N 37° 40.50000'N99° 18.23000'W coll. Salsbury, Glenn 2001 Sep 7 273074

Mpio, Huixtán, Bazon 16° 44' 18.960"N92° 29' 17.880"W 475938

San Nicolasito Field Station, Rio Aguaro 8° 6.22600'N66° 26.22800'W coll. Short, Garcia, Camacho, Miller Joly 2009 Jan 10 855732

Costa Rica: Puntarenas Las Cruces Biological Station 8° 47.14200'N82° 57.58200'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 May 29 607827

United States: Texas El Paso, Fabens 32 6800000°N95 5411000°W coll. Beamer, Raymond 1954 Ap 22

United States: Kansas Cherokee, Galena, 2 mi S 37 0440000°N94 6363000°W coll. Salsbury, Glenn 2006 Jun 6

Peru: Madre de Dios Amazonas Lodge, N Atalaya 12° 52.20000'S71° 22.60000'W coll. Brzoska, David 2007 Nov 10

Mexico: Chiapas 16.1534000°N93.6008000°W coll. LLAMA Project 2008 May 12

Venezuela: Tachira 7° 44.34300'N72° 11.53900'W coll. Short, Gustafson, Garcia, Camacho, Inciarte 2009 Jul 16 879833

United States: Texas Bexar, unspecified coll. Parks. H 1930 May 31

United States: North Carolina Swain, Bryson City 35.4308000°N83.4475000°W coll, Crawford, J 1923 Jun 8

United States: Kansas Douglas, unspecified, Douglas County coll. Beamer, Raymond 1949 Ap 24 376275

S. Samariago, on Rio Sipago. Communidad Cano Gato 4° 58.84500'N67° 44.34480'W coll. Short, Garcia, Camacho, Miller, Joly 2009 Jan 16 843441

Mexico: Tamaulipas San Fernando, 8 mi NE coll. Univ. of Kans. Mex. Exped. 1954 Aug 27 777549

Woodbury, Sioux City

42.5003000°N96.3939000°W coll. Ainslie, C 1921 Aug 5 627620 Costa Rica: Puntarenas Las Cruces Biological Station

8° 47.14200'N82° 57.58200'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 May 28 697529

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll. Falin. Zachary 2005 Aug 2

United States: California Monterey, Hastings Natural History Reserve, Santa Lucia Mts, Jamesburg 36.3697200°N121.5892000°W coll. Michener, Charles 1938 Jun 1 416062

Pampa Hermosa Lodge, 22 km N Sar 10° 59.30000'S75° 25.50000'W coll. Brzoska, David 2007 Nov 24 869232

Peru: Junin

(Nelson-NN), Lyell Walk 41° 48' 0.000"S172° 3' 0.000"E 672584

United States: Kansas Ford, Dodge City 37.7528000°N100.0167000°W coll. Michener & Beamer 1949 Jun 15 382846

United States: Kansas Jefferson, University of Kansas Field Station, Rockefeller Prairie, Unit 3001: 39.0452900°N95.2049100°W coll. Falin, Zachary 2008 Jun 27

Peru: Madre de Dios Pantiacolla Lodge, Alto Madre de Dios 12° 39.30000'S71° 13.90000'W coll, Brzoska, David 2007 Nov 14 874254

Las Alturas Biological Station 8° 56.17200'N82° 50.01000'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 Jun 3 613669

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll, Falin, Zachary 2005 Jun 10 681949

Mexico: Chihuahua Villa Ahumada coll. Univ. of Kans. Mex. Exped. 1953 Jul 28 405898

Mexico: Morelos Aiuchitlan 18° 27' 51.840"N98° 59' 30.120"W coll. Brooks, Robert 1996 Sep 6 253857

United States: Texas Reeves, Balmorhea 30.9842000°N103.7442000°W coll. Beamer, Lucy 1954 May 1 225398

United States: Kansas Reno, Nickerson, 12 mi W 38.1472000°N98.3039000°W coll. Michener, Ordway, Stockhammer 1960 Ap 24 293732

Anapati, 80 km SE Satipo 11.7772900°S74.1622200°W coll. Schub. R 1972 Jul 31

Mexico: Quintana Roo Felipe Carrillo Puerto, 23 km W 19.6347000°N88.2521000°W coll. Michener. Charles 1986 Oct 12 504603

Guatemala: Peten Machaguila, 13 km NW coll. LLAMA Project 2009 May 27

United States: Kansas Bourbon, Fort Scott, 9 mi SW, Hollister Wildlife Area 37.7830000°N94.8237000°W coll. Salsbury, Glenn 2006 Ap 20

820549 Xilitla

coll. Minckley, Robert 1990 Jul 9

United States: Colorado Larimer, Rocky Mountain National Park 40.3333000°N105.7083000°W coll. Beneway, D & Beneway, J 1959 Sep 8 654250

Temascalapa, 5.8 mi SE coll. Univ. of Kans. Mex. Exped. 1962

United States: Kansas

Douglas, unspecified, Douglas County coll. LaBerge, Walley 1952 Jul 19 United States: California

San Benito, San Benito, Idria coll, Smith & Gill 1981 Jun 8 795562

Peru: Madre de Dios

Pakitza Bio. Stn., Castanal Trail, Reserved Zone, Manu National Park 11° 56' 40.920"S71° 16' 59.880"W coll. Brooks, Robert 2000 Oct 15 Costa Rica: Puntarenas

Altamira Biological Station 9° 1.75800'N83° 0.49200'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 Jun 4 643550

Venezuela: Aragua Henri Pittier National Park, Rio 10.3937600°N67.7959700°W coll. Short, Garcia, Miller 2009 Jan 4

Guatemala: Sacatepequez Antigua, 5 km SE 14.5327500°N90.6963900°W coll. LLAMA Project 2009 Jun 11

United States: Arizona Pima, Modera Canyon, Whitehouse picnic area picnic area coll. Lingafelter, Steven 1992 Jul 17

United States: Kansas Douglas, University of Kansas Natural History Reserve; UKFS 39.0402800°N95.1986100°W coll. Baker, James 1969 Jul 21 468201

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll. Falin, Zachary 2005 May 29

United States: Alaska Valdaz-Cordova, Valdez, 30 mi N. Hwy 4 61.1833000°N145.6833000°W coll. Brzoska, David 2001 Aug 12

688346

United States: Kansas Riley, Tuttle Creek Lake Project, wooded cove near Shady Lane 39.3344700°N96.6772500°W coll. Falin, Zachary 2009 May 4

United States: Kansas Woodson, Cross Timbers State Park, Toronto Point, Ancient Trees Trail 37.7805500°N95.9454200°W coll. Falin, Zachary 2010 Jun 10 906255

Venezuela: Guarico N of Palenque 9° 6.79400'N66° 59.59500'W coll. Short, Garcia, Camacho, Miller, Joly 2009 Jan 8 852953

Jackson, Mavetta, 6.5 km W on 158th 19.83000'N96° 36.69000'W coll, Cruz, A 2006 May 9 796096

422782

Costa Rica: San Jose San Gerardo de Rivas, 2.4 km ENE, Cloudbridge Reserve, ridge above 9° 28.68000'N83° 34.00200'W

coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 Jun 11 660946

Pantiacolla Lodge, Alto Madre de Dios K. 12° 39.30000'S71° 13.90000'W coll. Brzoska. David 2007 Nov 14

## #2 This is an example of a page of insect pin locality/collecting event labels, page formatted for cutting individual labels.

Shawnee, Wo of intersection 38° 56.47800

Las Cruces B

United State

623061

coll. Hilbert, B

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll. Falin. Zachary 2004 Aug 8

Douglas, Lawrence 38.9717000°N95.2350000°W coll. Laroca, S 1977 Aug 26 418873

United States: Kansas Barber, Hardtner, 8 mi W 37.0139000°N98.7940000°W coll. Smith, B 2003 Oct 21

Venezuela: Aragua Henri Pittier National Park. Rio La Trilla 10.3731900°N67.7425000°W coll. Short, Garcia, Camacho, Miller 2009 Jan 4 846194

(Northland-ND), Mangamuka 36° 10' 59.880"S173° 28' 0.120"E 673860

Matagalpa, 6 km N, Selva Negra Hotel 12° 59' 58.920"N85° 54' 32.040"W coll. Brooks, R, Falin, Z, & Chatzimanolis, S 2002 May 19

Costa Rica: Puntarenas Las Alturas Biological Station 8° 56.17200'N82° 50.01000'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 May 31 642931

Paraguay: Cazaapa San Rafael Reserve, Estancia Condesa/Toro Blanco 26° 19' 10.920"S55° 39' 56.880"W coll. Falin, Zachary 2000 Dec 8

Honduras: Francisco Morazan Tegucigalpa, 30 km E; Cerro Uyuca 14° 1' 59.880"N87° 4' 59.880"W coll. Howden, Henry 1994 Jun 6

United States: California Los Angeles, Claremont, Bernard Biology Field Station Biology Field Station coll. Rightmyer, Molly 2002 Ap 18

Paraguay: Alto Paraguay Madrejon coll. Drechsel, U 1995 May 16 649479

United States: Kansas Trego, unspecified coll. Williams, Francis 1912 Jul 13 761765

Hitchcock Hwy, Santa Catalina Mts.; 32.5000000°N110.9206000°W coll. O'Brien, Charles 1964 Sep 16 293741

Jaii 10.5 km F. via Jaii F Merida 8° 34' 0.120"N71° 7' 0.120"W coll. Brzoska, David 2000 May 22 264702

Las Cruces Biological Station 8° 47.14200'N82° 57.58200'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 May 28 625416

Nicaragua: Rio San Juan San Carlos, 60 km SE, Refugio Bartola 10° 58' 23.880"N84° 20' 17.880"W coll. Brooks, R, Falin, Z, & Chatzimanolis, S 2002 May 25 557112

United States: New York Queens, Flushing 40.7653000°N73.8178000°W coll. unknown

United States: Kansas Finney, Piercevi 37.8783000°N100.6764000°W coll, Michener & Wille 1952 Jun 11

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll. Falin, Zachary 2005 Jun 7

Guyana: Region 8 Iwokrama Forest, Pakatau hills 4° 44' 53.880"N59° 1' 36.120"W coll. Brooks, R & Falin, Z 2001 May 27

United States: Texas Nacogdoches, Nacogdoches 31.6033000°N94.6553000°W coll. unknown 1962 Mar 29

United States: Alabama

Russell, Crawford coll. Beamer, Raymond 1930 Jul 24 768469

Costa Rica: Puntarenas Las Alturas Biological Station 8° 56.17200'N82° 50.01000'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 May 31 612885

United States: Texas Fayette, Flatonia 29.6875000°N97.1083000°W coll. Michener, Baker, Kamm 1970 Sep 12 417733

New Caledonia: South Province Thio, Thio River at Nakale River 21° 40' 14 000"\$166° 8' 50 000"E coll. Gervais, A 2008 Sep 3

Mexico: Chiapas Custepec, 2 km SE 15.7208000°N92.9508000°W coll. LLAMA Project 2008 May 17

Panama: Coclé Along road between El Cope Nationa Park and Pan-American Highway 8° 39.08664'N80° 35.31180'W coll. Short, Andrew 2008 Jun 8 842619

United States: Kansas Montgomery, Elk City State Park, Timber Road Campground 37.2580200°N95.7779600°W coll. Falin, Zachary 2010 May 22

901042 Mexico: Veracruz Anton Lizardo, 1 mi W coll. Naumann, Martin 1963 Jul 23

411375

Nicaragua: Rio San Juan San Carlos, 60 km SE, Refugio Bartola 10° 58' 23 880"N84° 20' 17 880"W coll. Brooks, R, Falin, Z, & Chatzimanolis, S 2002 May 30 531068

Mexico: Durango San Juan del Rio coll. Univ. of Kans. Mex. Exped. 1953

Mexico: Chiapas Custepec, 4 km SE 15.7067000°N92.9313000°W coll. LLAMA Project 2008 May 20

United States: Tennessee Sevier, Greenbrier Area, Porter's Cree Trail, Great Smoky Mountains Nationa

35.6790000°N83.8990000°W coll, Ashe, James 2003 Sep 3

Costa Rica: Cartago Tapanti National Park, Cataratas/Pava Trails 9.7356000°N83.7810500°W coll. Falin, Zachary 2010 Mar 20 966843

Kawemhakan village and airstrip coll. De Dijn, B & Gangadin, A 1998

United States: New Mexico Dona Ana, Las Cruces 32.3122000°N106.7778000°W coll. Beamer, LaBerge, Liang 1952 Jul

United States: Kansas Cherokee, Galena, 2 mi S 37.0440000°N94.6363000°W coll. Salsbury, Glenn 2005 May 5 758234

United States: Kansas Bourbon, Fort Scott, 9 mi SW. Hollister Wildlife Area 37.7830000°N94.8237000°W coll. Salsbury, Glenn 2005 Ap 7

United States: Arizona Mohave, Bill Williams Fork 35.2494000°N112.1903000°W coll, Snow, Francis

United States: Texas Aransas, Rockport, 10 mi N 28.1648000°N97.0542000°W coll. Michener, Beamer, LaBerge, Wille 1952 Ap 18 408067

Venezuela: Portuguesa Rio Guanare, N of Guanare 9° 2 50800'N69° 48 96100'W coll. Short, Andrew 2009 Jan 19

United States: California Contra Costa, Antioch 38.0050000°N121.8047000°W coll. Beamers, LaBerge, Liang, Weiner, Wolf 1952 Jun 15 447062

Costa Rica: Heredia Vara Blanca ENE 6 km 10° 10.99800'N84° 7.00200'W coll. Anderson 2002 Ap 15 527747 Mexico: Chiapas

Huitepec, San Cristobal 16.7518000°N92.6827000°W coll. LLAMA Project 2008 May 29 801530

Costa Rica: San Jose Genesis II Reserve 9° 42.57000'N83° 54.64200'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 Jun 13 661293

Costa Rica: Puntarenas I as Alturas Biological Station 8° 56.17200'N82° 50.01000'W coll. Ashe, JS, Falin, Z, & Hinojosa, I 2004 Jun 1 612271

New Zealand: North Islands (Northland-ND), Mangamuka 36° 10' 59.880"S173° 28' 0.120"E coll. Leschen, Hall, Hoare 1999 Jan 20 642209

United States: Kansas Jefferson, Falin Property, 1.5 km N junction of 94th St & Kingman Rd 39° 13.38000'N95° 24.24000'W coll. Falin. Zachary 2005 May 29 687096

Peru: Madre de Dios Cocha Panchita, Reserved Zone, Manu National Park 12° 1' 3.000"S71° 13' 5.160"W coll. Brooks, Robert 2000 Oct 21

Chile: Magallanes Seno Otway, Estancia Olga Teresa coll. Cekalovic, W 2003 Jan 9 749283

United States: North Carolina Yancey, Crabtree Meadows 35.6017000°N82.9414000°W coll, unknown 1967 Jun 9 381133

Venezuela: Falcon SE of Tocopero 11° 26.92200'N69° 13.10900'W coll. Short, Sites, Gustafson, Garcia, Camacho, Shepard, Inciarte 2009 Jul 862876

Paraguay: Guaira Calle Florida coll. Drechsel, U 1994 Aug 27 Costa Rica: Heredia Vara Blanca ENE 6 km 10° 10.99800'N84° 7.00200'W

coll. Anderson, Robert 2002 Ap 15

911261

United States: Arizona Pinal, Picacho Regal Farms, 6.5 km SW 32.6800000°N111.5400000°W coll. Buchmann & Schmidt 1985 Ap 5

United States: Kansas Douglas, unspecified, Douglas County coll. Beamer, Raymond 789234

United States: Kansas Douglas, unspecified, Douglas County coll. Beamer, Raymond 1923 Sep 12 798203

United States: Kansas Jefferson, Perry Lake, access point S of Ozawkie 39.2254200°N95.4639900°W coll. Falin, Zachary 2009 May 16 864443

Pantiacolla Lodge, Alto Madre de Dios R. 12° 39.30000'S71° 13.90000'W coll. Brzoska. David 2007 Nov 14 872424

Costa Rica: San Jose San Antonio de Escazu 9° 39' 15.840"N84° 9' 15.840"W coll. Eberhard & Hanson 1998 Sep 467569

Venezuela: Portuguesa Rio Guanare, N of Guanare coll Short Miller Camacho 2009 Jan

Mexico: Chiapas Mpio, Huixtán, Bazor 16° 44' 18.960"N92° 29' 17.880"W coll. Anderson. Robert 2003 Jul 9

United States: New Jersey Salem, Hancocks Bridge 39.5053000°N75.4622000°W coll. Shinn, Alvin 1955 Aug 1

United States: Kansas Decatur, unspecified coll. Williams, Francis 1910 403348

United States: Kansas Riley, Manhattan, Wildcat Creek Linear Park 39.1789100°N96.5984300°W coll. Falin. Zachary 2009 Mar 10 864595

Mexico: Veracruz 19.3853000°N96.9717000°W coll. Mondragon, L 1987 Sep 20 387125

United States: Texas Zapata, Lopeno 26.7111000°N99.1097000°W coll. Michener, Beamer, LaBerge, Wille 1952 Ap 16 559109

Venezuela: Amazonas S. Puerto Ayacucho, El Tobogan de la Selva 5° 23.20700'N67° 36.92200'W coll. Short, Andrew 2007 Sep 13 863553

United States: Kansas Jefferson, University of Kansas Field Station, Rockefeller Prairie, Unit 3001; 39.0452900°N95.2049100°W

coll. Falin. Zachary 2008 Jul 14 New Zealand: North Islands

(Northland-ND), Waipoua State Forest, Yakas Tk. 35° 37' 0.120"S173° 31' 59.880"E coll. Leschen & Hilario 1999 May 5 674714

United States: Kansas coll. Falin, Zachary 2005 Ap 10 689040

San Juan del Sur, 12 km from on Par

American Highway 11° 18.45000'N85° 45.49800'W coll. Chaboo, Caroline 2005 Jun 4 793463

#3 This is an which accom	County/Island Toledo City Cebu Island example of a herpetol modates collections se	eries numbering
in ranges to r	educe the size of the f	abei.
305481	Tacloban City Leyte Island	NE of Tacloban
305482	Sorsogon City Luzon Island	Barangay Dalipay
305579	Tacloban City Leyte Island	NE of Tacloban
305688-305691	Tacloban City Leyte Island	NE of Tacloban
305706	Tayabas City Luzon Island	Barangay Kamaisa
305873	Tacloban City Leyte Island	NE of Tacloban
305880-305884	Tacloban City Leyte Island	NE of Tacloban
306058	Tayabas City Luzon Island	Barangay Kamaisa
306139-306141	Tayabas City Luzon Island	Barangay Kamaisa
306142	Tayabas City Luzon Island	Barangay Kamaisa
306143-306147	Tayabas City Luzon Island	Barangay Kamaisa
306183-306189	Tayabas City Luzon Island	Barangay Kamaisa
306246-306256	Tayabas City Luzon Island	Barangay Kamaisa
306280-306292	Tayabas City Luzon Island	Barangay Kamaisa
306331-306339	Tacloban City Leyte Island	NE of Tacloban
306368-306372	Tacloban City Leyte Island	NE of Tacloban
306389-306391	Tayabas City Luzon Island	Barangay Kamaisa
306396-306399	Tayabas City Luzon Island	Barangay Kamaisa

#4 This is an example of a fish larval specimen Cyprinidae: 15 LFL 11382 Cyprinidae: 15 LFL 11381 UCRB-RP: UCRB-RP: labels for small containers (vials). Features: bold Pimephales promelas Rhinichthys osculus font, all caps fields, rules, formatted to be manually N = 4, 7.0-8.0 TL Dev Int: MS N = 2, 10.0-14.0 TL Dev Int: MS, MT 3% buffered formalin ld: LFL/1988 3% buffered formalin Id: LFL/1988 cut. FWS/GJ-88L-095 08-04-1988 FWS/GJ-88L-095 08-04-1988 North America, USA, Colorado, Mesa North America, USA, Colorado, Mesa River Km: Colorado River River Km: Colorado River unspecified Col: Gear: Fine mesh seine Gear: Fine mesh seine Col: Larval Fish Laboratory, Colo. St. Univ. Larval Fish Laboratory, Colo. St. Univ. V:1-vial Larval Fish Laboratory, Colo. St. Univ. V:1-vial Larval Fish Laboratory, Colo. St. Univ V:1-vial Cyprinidae: 15 LFL 11386 Cyprinidae: 15 LFL 11387 Cyprinidae: 15 LFL 11388 Catostomidae: 14 LFL 11385 UCRB-RP: UCRB-RP: UCRB-RP: UCRB-RP: Cyprinella lutrensis Pimephales promelas Notropis stramineus Catostomus discobolus N = 22, 9.0-17.0 TL Dev Int: MS,MT,JV N = 29, 10.0-16.0 TL Dev Int: MS,MT N = 2, 8.0-11.0 TL Dev Int: MS,MT N = 2, 13.0-15.0 TL 3% buffered formalin ld: LFL/1988 3% buffered formalin ld: LFL/1988 3% buffered formalin ld: LFL/1988 3% buffered formalin 08-04-1988 FWS/GJ-88L-096 FWS/GJ-88L-096 08-04-1988 FWS/GJ-88L-096 08-04-1988 FWS/GJ-88L-096 08-04-1988 North America, USA, Colorado, Mesa Colorado River River Km: Colorado River River Km: Colorado River River Km: Colorado River unspecified unspecified unspecified unspecified Col: Gear: Fine mesh seine Gear: Fine mesh seine Col: Gear: Fine mesh seine Col: Gear: Fine mesh seine V:1-vial Larval Fish Laboratory, Colo. St. Univ. V:1-vial Larval Fish Laboratory, Colo

Cyprinidae: 15 LFL 11391

Col: Gear: Fine mesh seine

Cyprinidae: 15 LFL 11390 LFL 11389 UCRB-RP:

Gila robusta N = 2, 17.0-17.0 TL 3% buffered formalin FWS/GJ-88L-097 North America, USA, Colorado, Mesa River Km: 251.5 Colorado River Colorado River unspecified Gear: Fine mesh seine Col: Gear: Fine mesh seine Larval Fish Laboratory, Colo. St. Univ. V:1-vial

UCRB-RP: Gila robusta? Dev Int: MT N = 1, 13.0-13.0 TL ld: LFL/1988 3% buffered formaling 08-04-1988 FWS/GJ-88L-097 North America, USA, Colorado, Mesa unspecified

Larval Fish Laboratory, Colo. St. Univ. V:1-vial

UCRB-RP: Cyprinella lutrensis Dev Int: MS N = 30, 6.0-12.0 TL ld: LFL/1988 3% buffered formalin 08-04-1988 FWS/GJ-88L-097 North America, USA, Colorado, Mesa River Km: 251.5 Colorado River River Km: 251.5 Colorado River unspecified

Larval Fish Laboratory, Colo. St. Univ. V:1-vial

Cyprinidae: 15 LFL 11392 Cyprinidae: 15 UCRB-RP: Pimephales promelas Dev Int: MS,MT Dev Int: MS,MT  $\overline{N} = 3, 7.0-11.0 \text{ TL}$ ld: LFL/1988 3% buffered formalin ld: LFL/1988 08-04-1988 FWS/GJ-88L-097 08-04-1988 North America, USA, Colorado, Mesa

unspecified

Col: Gear: Fine mesh seine

Dev Int: MS

ld: LFL/1988

River Km:

River Km: 251.5

Larval Fish Laboratory, Colo. St. Univ.

Santa Barbara Museum of Natural History	15 11 11 11 11 11 11 11 11 11 11 11 11 1	example of specimen labels with solid	
SBMNH-VP 654 Acc No. B 7889 Chen caerulescens	Polyhorus planeus	r cut lines which can also be made	
California: Santa Barbara, Santa Rosa Island, SRI-V-1,	California: Santa Barbara, San N light grey and	as dashed lines () for cutting.	
Arlington Canyon, Santa Barbara, California, United States, 34.0027777778, -120.1733333333. 32 m	Canyon toward the SW end of S Barbara, California, United Stat		
fossil - 2	fossil - 1	fossil - 14	
Collector: Guthrie, Daniel 91-13	Collector: Guthrie, Daniel 85-15 1985		
Santa Barbara Museum of Natural History	Santa Barbara Museum of Natural History	1	
SBMNH-VP 1049 Acc No. B4704  Mammuthus sp.	SBMNH-VP 862 Acc No.  Mammuthus exilis	SBMNH-VP 818 Acc No.	
California: Santa Barbara, Santa Rosa Island, Santa Rosa	California: Santa Barbara, Santa Rosa Island, Santa Rosa	California: Santa Barbara, Carpinteria Tar Pits, Santa	
Island, Santa Barbara, California, United States, 34.0025666667, -120.1872500000.	Island, W of Canyon, Santa Barbara, California, United States, 33.9227777778, -120.0452777778.	Barbara, California, United States, 34.3888888889, - 119.5177777778.	
fossil - 1	fossil - 1	fossil - 18	
Collector: Agenbroad, Larry 29/May/2004	Collector: Agenbroad, Larry	Collector: Chaney; Mason Feb/1927	
Santa Barbara Museum of Natural History	Santa Barbara Museum of Natural History	1	
SBMNH-VP 744 Acc No. B 7889  Urocyon littoralis	SBMNH-VP 306 Acc No. B 7889 Melanitta perspicillata	SBMNH-VP 1101 Acc No.  Mammuthus columbi	
California: Santa Barbara, San Miguel Island, SMI-V-	California: Santa Barbara, San Miguel Island, SMI-V-	California: Santa Barbara, Santa Rosa Island, Santa Rosa	
10C, Cuyler Harbor, E end of W beach, Santa Barbara, California, United States, 34.0441666667,	7B, Simonton Bone Canyon, Santa Barbara, California, United States, 34.0552777778, -120.3805555556. 53 m	Island, Cliff E of Canyon, Santa Barbara, California, United States, 34.0052777778, -120.17333333333.	
fossil - 1	fossil - 1	fossil - 2	
Collector: Guthrie, Daniel 02-3 2002	Collector: Guthrie, Daniel 88-9 1988		
Santa Barbara Museum of Natural History	Santa Barbara Museum of Natural History	Santa Barbara Museum of Natural History	
SBMNH-VP 117 Acc No. B 7889  Peromyscus nesodytes	SBMNH-VP 532 Acc No. B 7889 Tyto alba	SBMNH-VP 722 Acc No. B 7889 Synthliboramphus antiquus	
California: Santa Barbara, San Miguel Island, SMI-V-	California: Santa Barbara, San Miguel Island, SMI-V-7,	California: Santa Barbara, San Miguel Island, SMI-V-	
7B, Simonton Bone Canyon, Santa Barbara, California, United States, 34.0552777778, -120.3805555556. 53 m	Simonton Bone Canyon, Santa Barbara, California, United States, 34.0552777778, -120.3805555556. 56 m	16, Rangepole Canyon, Santa Barbara, California, United States, 34.0491666667, -120.3908333333. 61 m	
fossil - 59	fossil - 1	fossil - 1	
Collector: Guthrie, Daniel 85-39 1985	Collector: Guthrie, Daniel 98-28 1998		
Santa Barbara Museum of Natural History SBMNH-VP 864 Acc No. Mammuthus exilis	Santa Barbara Museum of Natural History SBMNH-VP 656 Acc No. B 7889 Branta canadensis	Santa Barbara Museum of Natural History SBMNH-VP 151 Acc No. B 7889 Fratercula dowi	
California: Santa Barbara, Santa Rosa Island, Santa Rosa Island, Santa Barbara, California, United States, 33.9988888889, -120.1838888889.	California: Santa Barbara, Santa Rosa Island, SRI-V-10, Point E of Tecalote Canyon, Santa Barbara, California, United States, 34.0063888889, -120.18555555556. 19 m	California: Santa Barbara, San Miguel Island, SMI-V-5, NE of Airport Locality, Santa Barbara, California, United States, 34.0486111111, -120.4180555556. 121 m	
fossil - 1	fossil - I	fossil - 32	
Collector: Agenbroad, Larry; Ap/1996	Collector: Guthrie, Daniel 87-15 1987	,	
Santa Barbara Museum of Natural History SBMNH-VP 14 Acc No. B 7889 Uria aalge	Santa Barbara Museum of Natural History SBMNH-VP 131 Acc No. B 7889 Crotalus viridis	Santa Barbara Museum of Natural History SBMNH-VP 790 Acc No. Aphelocoma californica	
California: Santa Barbara, San Miguel Island, SMI-V-7C, Simonton Bone Canyon, Santa Barbara, California, United States, 34.0552777778, -120.3805555556. 49 m	California: Santa Barbara, San Miguel Island, SMI-V-7A, Simonton Bone Canyon, Santa Barbara, California, United States, 34.0552777778, -120.3805555556. 56 m	California: Santa Barbara, Carpinteria Tar Pits, Santa Barbara, California, United States, 34.3888888889, - 119.5177777778.	
Collector: Guthrie, Daniel 85-34 fossil - 3 1985	Collector: Guthrie, Daniel 85-8 fossil - 1	fossil - 108 Collector: Chaney; Mason Feb/1927	
Santa Barbara Museum of Natural History SBMNH-VP 421 Acc No. B 7889	Santa Barbara Museum of Natural History SBMNH-VP 546 Acc No. B 7889	Santa Barbara Museum of Natural History SBMNH-VP 587 Acc No. B 7889 Synthliboramphus antiquus	
Peromyscus nesodytes California: Santa Barbara, San Miguel Island, San Miguel Island, Santa Barbara, California, United States, 34.0397222222, -120.3744444444.	Uria aalge California: Santa Barbara, San Miguel Island, SMI-V- 10E, Cuyler Harbor, E end of W beach, Santa Barbara, California, United States, 34.04472222222,	California: Santa Barbara, San Miguel Island, SMI-V-4, Airport Locality, Santa Barbara, California, United States, 34.0480555556, -120.4188888889. 127 m	
fossil - 1	fossil - 1	fossil - 17	
Collector: Orr, Phil 1950	Collector: Guthrie, Daniel 98-1 1998	· · · · · · · · · · · · · · · · · · ·	
Santa Barbara Museum of Natural History SBMNH-VP 969 Acc No.  Mammuthus exilis	Santa Barbara Museum of Natural History SBMNH-VP 1197 Acc No. B 4470 Mammuthus exilis	Santa Barbara Museum of Natural History SBMNH-VP 185 Acc No. B 7889 Ptychoramphus aleuticus	
California: Santa Barbara, Santa Rosa Island, Santa Rosa Island, Wash W of Orr's Camp, Santa Barbara, California, United States.	California: Santa Barbara, Santa Rosa Island, Santa Rosa Island, W of Canyon, Santa Barbara, California, United States, -34.0052166667, -120.2012166667.	California: Santa Barbara, San Miguel Island, SMI-V-10A, Cuyler Harbor, E end of W beach, Santa Barbara, California, United States, 34.0436111111,	
fossil - 1 Collector: Agenbroad, Larry 12/Mar/1999	fossil - 1 Collector: Agenbroad, Larry 6/Aug/2005	Collector: Guthrie, Daniel 85-3 fossil - 1 1985	



## Milesina hashiokai

PUR: <u>F12458</u> Type Status:



Type verification reference and notes:

Type notes224

Collectors:

Hiratsuka, Naohide; Hashioka, Y

**Coll. No. Coll. Date:** 1941.01.15

Country, state, county:

Taiwan

Locality description:

Tâtaka-Seizan (Niitaka Mts.), prov. Tainan

Arrhur PUR Fungarium

# Uromyces occultus

PUR: <u>F15275</u> Type Status:



Type verification reference and notes:

See F15550/PUR004945

Collectors:

Not on Sheet

Coll. No. Coll. Date: 1951.01.12

Country, state, county:

Argentina

Locality description: La Plata. Punta Lara



#6 This fungus specimen label shows the inclusion of an image file and a barcode printed on a customsized page in horizontal (landscape) aspect.

PUR: N6737

Type Status: Paratype



Type verification reference and notes:

11/20/13 - Not yet published - S. psychotriicola ARWood, MLutz, RBower & Oberw.

Collectors:

Wood, Alan R

**Coll. No.** 797 **Coll. Date:** 2010.11.25

Country, state, county:

South Africa, KwaZulu-Natal, Durban

Locality description:

Paradise Valley Natural Reserve



# **Stomatisora**

PUR: <u>N6738</u>

Type Status: Isotype



Type verification reference and notes:

11/20/13 - Not yet published - S. psychotriicola ARWood, MLutz, RBower & Oberw.

Collectors:

Wood, Alan R

**Coll. No.** 805 **Coll. Date**: 2009.06.15

Country, state, county:

South Africa, KwaZulu-Natal, Durban

Locality description:

Kloof Nature Reserve, Kloof

2000-40-0147

MONOCLED COBRA

Naja kaouthia

Age: Immature Condition: Good

William R. Adams Zooarchaelogy Laboratory

### Eurycea cirrigera

background image files.

Age: Adult Condition: Good

William R. Adams Zooarchaelogy Laboratory

#7 This is an example of a label with two



# **ALLIGATOR SNAPPING TURTLE** Macrochelys temmincki



William R. Adams Zooarchaelogy Laboratory

2000-80-0210

# **CINNAMON TARANTULA**

Casricus Iamanai



William R. Adams Zooarchaelogy Laboratory

2000-40-0168

# RHINOCEROS VIPER

Bitis nasicornis

Age: Adult Condition: Good

William R. Adams Zooarchaelogy Laboratory

2001-10-0051

### **DEER MOUSE**

Peromyscus maniculatus



William R. Adams Zooarchaelogy Laboratory

2000-50-0059

#### **BULLFROG**

Rana catesbeiana

Age: Adult Condition: Good

William R. Adams Zooarchaelogy Laboratory

2001-10-0064

### COUGAR

Puma concolo

Age: Adult Condition: Good

William R. Adams Zooarchaelogy Laboratory

2000-50-0119

# WHITE'S TREE FROG

Litoria caerulia

Age: Adult Condition: Good

William R. Adams Zooarchaelogy Laboratory

2001-10-0066

# WHITE-TAILED DEER Odocoileus virginianus

Age: Juvenile Condition: Good

William R. Adams Zooarchaelogy Laboratory







### WITHDRAWAL: Inv #1020

UF Catalog Number: 5169

Taxon: HEMIECHINUS AURITUS AURITIS

Box Contents:

StorageMedium:

BoxNumber:

Remarks: Element Loaned: SKIN

Borrower Name: BRUCE SHOCKEY - 14 Jan 2015

### WITHDRAWAL: Inv #1020

UF Catalog Number: 14717

Taxon: MANIS PENTADACTYLA

Box Contents:

StorageMedium:

BoxNumber: 0

BoxNumber: 1

Remarks:

Element Loaned: SKIN

Borrower Name: BRUCE SHOCKEY - 14 Jan 2015

#### WITHDRAWAL: Inv #1020

UF Catalog Number: 14899

Taxon: COENDOU PREHENSILIS

Box Contents:

StorageMedium: BoxNumber: 0

Remarks:

Element Loaned: SKIN

Borrower Name: BRUCE SHOCKEY - 14 Jan 2015

### WITHDRAWAL: Inv #1020

UF Catalog Number: 20500

Taxon: DENDROHYRAX DORSALIS

Box Contents: SKELETON

StorageMedium:

Remarks:

Element Loaned: BOX

Borrower Name: BRUCE SHOCKEY - 14 Jan 2015

#8 This is an example of a label used as a placeholder for Collection Objects removed from the collection on loan, derived from Specify Loan table data fields. Loan expiration date included.

#9 Small label below is a bird collection toe label designed for a punched string hole on the left edge.



KU 19056	University of Kansas Biodiversity	Institute - Ornithology
Spizella passe	rina	Emberizidae
USA: New Mexi	co, El Rito, 4 mi N	
Date: 5 July 193	30	Preparator #: 396

Clupeidae

**KU 18** 

Field #: Z18

Coll: Kansas University Biologi

EtOH - 1

Fro dan label dailing small page size for Datamax (plastic medium) printer

University of Kansas Biodiversity Institute - Ichthyology



#### INVOICE OF SPECIMENS RETURNED

Division of Ichthyology Biodiversity Institute 1345 Jayhawk Boulevard University of Kansas

Lawrence, KS, USA 66045-7561 Voice: 785-864-3863; Fax: 785-864-5335 e-mail: abentley@ku.edu

To: Nelson, Mike
Division of Fishes, Michigan Museum of Zoology
11009 Geddes Ave.
Ann Arbor, MI 48109
USA

Prepared by: Bentley, Andrew Mode of Shipment: USPS

# of packages: 1

Category: RETURN OF LOAN

Your Loan # :09-07-1983

Return Date: 1995/01/23

Loan To: Mason, Gloria

CATALOG #	TAXON	SPECIMEN COUNT
UMMZ 66324	Trichomycterus rivulatus	16 EtOH
UMMZ 185328	Trichomycterus rivulatus	101 EtOH
UMMZ 185326	Trichomycterus rivulatus	76 EtOH
UMMZ 185331	Trichomycterus rivulatus	88 EtOH

#11 Loan Invoice (Report) with image of institutional logotype, header, loan number, contact information, shipping address, catalog number, taxon and count of preparation types loaned. Can be configured to print multiple copies.

Loan comments:	
Total Number of Lots = 4	Total Number of Specimens = 203
Received in good order except as noted. Signed:	Date:

### Division of Invertebrate Paleontology, Florida Museum of Natural History

#### Shipping Invoice

#### 1659 Museum Rd., Dickinson Hall, University of Florida, Gainesville, Florida 32611 - phone: 352-273-2110 - email: portell@flmnh.ufl.edu

Ship to: DEPARTMENT OF GEOLOGY

UNIVERSITY OF CINCINNATI 600 GEOLOGY/PHYSICS BUILDING CINCINNATI, OH 45221-0013 USA

Attn: SARA B. PRAZO

Total Lots: 2 -- Total Specimens: 2

Method of shipment: US MAIL

Date Shipped: 11 Aug, 2014

Invoice Number: 5126

Authorized and approved by: \_

Packed and checked by: \_

The items listed are sent as: A LOAN AT YOUR REQUEST

UF Catalog No:	Description:	Authority:	Nature of Specimens:	Number:	Locality:
230835	GLYPTURUS		PROPODUS	1	4143
232384	GLYPTURUS ACANTHOCHIRUS	(STIMPSON 1866)	FIXED FINGER(S)	1	XJ058

#12 Loan Shipping Invoice, landscape orientation, with static text of loan conditions, signature placeholders.

#### Loan Conditions- All recipients of loan must agree to the following

- 1. Loan period is restricted to time specified at bottom of loan form.
- 2. Type specimens must be returned by the United Parcel Service or Federal Express. Other material may be returned by the U.S. Postal Service. Material being returned must be packed in a manner comparable to that as received.
- 3. Borrower assumes responsibility for maintaining all specimens. No alteration of fossil specimens is allowed (eg. matrix removal, sectioning, coating with opaque substances, casting, etc.) without prior written approval.
- 4. All original tags must stay with the appropriate specimens. An annotation tag should be added to each specimen or lot noting any taxonomic determinations (please include author and date). The name of the person making the determination should also be included.
- 5. This loan is non-transferable. If another institution or investigator wishes to borrow the loaned material, a new loan will be issued upon return to the FLMNH.
- 6. A copy of any publication that has resulted (wholly or in part) from the use of the museum's specimens is also requested.

#### All written requests must be sent to Roger Portell, Collections Director

All of the above items were RECEIVED in good condition except as noted		
	NAME	DATE
All of the above items were RECEIVED in good condition except as noted		
	NAME	DATE

CONSIGNEE: Loans are made for six months. Please request an extension if materials must be kept longer. Receipt is acknowledged by signing and returning one copy of the invoice; a second copy is for your files.



#### **INVOICE OF SPECIMENS**

Invoice Number:125 2013/02/09

Division of Ichthyology, Florida Museum of Natural History 1659 Museum Rd., University of Florida, Gainesville, FL USA 32611 phone: 352-273-1957 fax: 352-846-0287 email: rhrobins@flmnh.ufl.edu

To: Mr. Martin Ainslie
Smithsonian Institution
Division of Fishes, MRC 159
National Museum of Natural History
Washington, DC USA 20560

Method of Shipment: USPS Number of Packages: 1

Length of Loan: 5 months

Student Name:

**Total Number of Specimens: 20** 

LOAN AT YOUR REQUEST

Total Number of Lots: 3

Hand carry type specimens unless otherwise noted. Retain in 50% isopropyl unless noted otherwise. UF **TAXON & LOCALITY** SPECIMEN COUNT #13 Loan Invoice (Report) with image 9833 Percidae Etheostoma maculatum of institutional logotype, header, loan number, contact information, shipping alcohol type: IsOH Comments: address, catalog number, taxon and Continent: Central America, Panama, Herrera count of preparation types loaned. Can Locality: 7 mi S of Pese, inside pool of river. be configured to print multiple copies. Date: 29-Aug-1962 Collectors: Gilbert, Carter; Piwonka, R; Davis, B, Field No.: CRG62-52 Locality Remarks: 9987 Percidae Etheostoma camurum 6 EtOH alcohol type: EtOH Comments: Continent: North America, USA, Illinois, Lake Locality: Hastings Lake, SE end, at the NW end of Lindenhurst. Date: 29-Aug-1962 Collectors: Gilbert, Carter; Piwonka, R; Davis, B, Field No.: CRG62-54 Locality Remarks: 10057 Percidae Etheostoma zonale 11 EtOH alcohol type: EtOH Comments: Continent: Pacific Ocean, Ecuador Locality: mainland coast at Salango Island, in surf Date: 27-Aug-19621.5916667°S 80.8916667°W Depth: 1-60 in Collectors: Gilbert, Carter; Piwonka, R, Field No.: CRG62-48 Locality Remarks: See field notes.

Total Number of Lots = 3 Total Number of Specimens = 20

PLEASE SEND PUBLICATIONS CITING THESE SPECIMENS.

Received in good order except as noted. Signed: \_\_\_\_\_\_\_ Date: \_\_\_\_\_\_



INVOICE OF SPECIMENS Division of Ichthyology **Biodiversity Institute** 1345 Javhawk Boulevard University of Kansas

Due Date: 2012/07/23 Lawrence, KS, USA 66045-7561 Voice: 785-864-3863: Fax: 785-864-5335

e-mail: abentley@ku.edu

To: Ng, Wei H

28653

28888

The Raffles Museum of Biodiversity Research Department of Biological Sciences 6 Science Drive 2, #03-01 National University of Singapore Singapore, 117546

Republic of Singapore

Prepared by: Bentley, Andy

Loan # :2012-01

Date: 2012/01/23

**SPECIMEN COUNT** 

#14 Page 1: Loan Invoice (Report) with

image of institutional logotype, header,

loan number, contact information,

shipping address, catalog number,

taxon and count of preparation types loaned. Can be configured to print

Mode of Shipment: UPS

# of packages: 1 Category: LOAN

Length of Loan: 6 months

Return type specimens via hand carry or first class, registered mail

Dissection of C&S requires prior authorization

multiple copies.

KU# **TAXON & LOCALITY** 

Glyptothorax alaknandi

Asia, Nepal, Kanchanpur, Brahamadev, At Brahamadev 29.08170°, Field No.: DE-N-229 Date: 1996/02/24

Specimen comments:

28878 Glyptothorax gracilis

> Asia, Nepal, Nawalparasi, Tribeni, Downstream from Tribeni barrage Field No.: DE-N-247 Date: 1996/03/13

Specimen comments:

Glyptothorax cavia 3 EtOH of 3 EtOH

Asia, Nepal, Nawalparasi, Tribeni, Downstream from Tribeni barrage at Pier No. 6 27.43500°, 83.88830°

Field No.: DE-N-247 Date: 1996/03/13

Specimen comments:

Loan Comments:

Total Number of Lots = 3

Total Number of Specimens = 16

Copies of any publications citing these specimens must be lodged with the KUNHM Ichthyology Division Retain in 70% ethanol unless otherwise noted

Received in good order except as noted. Signed:	Date:

### PLEASE SIGN AND RETURN ONE COPY

#14 Page 2: Second Page of Loan Invoice with terms of the Loan Agreement.



Division of Ichthyology
Biodiversity Institute
1345 Jayhawk Boulevard
University of Kansas
Lawrence, KS, USA 66045-7561
Voice: 785-864-3863; Fax: 785-864-5335
e-mail: abentley@ku.edu

### SPECIMEN LOAN AGREEMENT

- 1. All alcoholic specimens are to be maintained in 70% ethanol unless otherwise noted on the loan invoice. Cleared and stained specimens are to be maintained in Glycerin.
- 2. A copy of the loan invoice has been sent as a pdf attachment to an email, as well as a copy as a packing slip together with the specimens. One copy of the loan invoice is to be signed, dated and returned to KUNHM Ichthyology upon receipt of the specimens.
- 3. Specimens are loaned to bona-fide research institutions for research use by the investigator on the loan form. In the case of students, the material is loaned to their advisor. No specimens may be exchanged, loaned or re-gifted to a third party or cataloged into any collection without the express written permission of KUNHM Ichthyology. Permission should also be requested in writing from KUNHM Ichthyology to convey specimens from one institution to another in the case of a researcher's relocation.
- 4. No destructive sampling (clearing and staining, dissection, incision or removal of structures) may be undertaken without express written permission from KUNHM Ichthyology. A detailed report of the destructive sampling necessary should accompany all requests for such work. A detailed report tag, written in pencil on alcohol resistant paper, should accompany all specimens that have had destructive sampling performed and should include the investigator's name and date. All dissected materials must be returned and should be associated with the individual specimen from which they were removed.
- 5. Specimens are loaned for a period of six (6) months unless otherwise noted on the loan invoice. Specimens are to be returned to KUNHM Ichthyology after this period using appropriate dangerous goods packing and shipping regulations and the authorized carrier (USPS for domestic and courier for international shipments). If work on the specimens is incomplete after this period, an extension for a further six (6) months may be requested in writing from KUNHM Ichthyology.
- Any publications resulting from specimens examined are to be lodged with the KUNHM Ichthyology library.
- 7. All specimens should be returned using the same or similar packing methods including cheese cloth, absorbant material and packing peanuts. All specimens should be returned by USPS if within the United States. All international shipments should be returned by courier (FedEx, UPS or DHL). All dangerous goods protocols should be adhered to.

Leo Smith Curator Andy Bentley
Collection Manager

# KU BIODIVERSITY INSTITU

#15 Packing Slip for Specimen Loan, for mail room or shipping office staff.

Division Shipping: Wetlab	Date: 2012/01/24	
Shipping Address:	Packaged by: Bentley, Andy Signature of Authorized Packer:	
Ng, Wei The Raffles Museum of Biodiversity Research		
Department of Biological Sciences 6 Science Drive 2, #03-01	Weight:	
National University of Singapore Singapore, 117546 Republic of Singapore	Amount of Postage: \$	
	Contents:Preserved fish specimens	
	Value: \$	
Phone No.: +65 6516 1662	Check One: No Ethanol	
Account No.:	X Under 30ml/500ml total	
Insurance Amount: \$	Over 30 ml/500ml total	
Dimensions: L x W x	H	
1st Class Air Mail		
Express Global F	•	
Priority Air Mail Parcel Post Media Mail/Book Rate	Parcel Return Receipt	
UPS: Domestic and International	FedEx: Domestic and International	
Ground 3 Day Select 2nd Day Air	Priority overnight (delivery by 10:30am) Standard overnight (delivery by 3:30pm) 1st Overnight	
Next Day Air (3:00pm delivery)	2-Day	
Next Day Air (10:30am delivery) International	Express Saver (if available) International Priority International Economy	
Email addresses for tracking number and deliver		
Processed By:	+ abentley@ku.edu Date:	